

**Bedford Community Preservation Committee  
Minutes of Monday, November 9, 2015 - Regular Session  
Town Hall, Second Floor Conference Room**

**Members Present:** Robin Steele (Recreation Commission), Chair; Robert Schmalz (Housing Authority); Cathy Cordes (at-large member); Don Corey (Historic Preservation Commission); Shawn Hanegan (Planning Board); Margot Fleischman (Selectman, Park Commissioner); Maggie Debbie (at-large member, non-voting tonight)

**Absent:** Steven Hagan (Conservation Commission); Christina Wilgren (Bedford Housing Partnership);

**Also Present:** Town Manager Richard T. Reed; Finance Committee member David Powell; Press Representative Meredith McCulloch

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**1. Call Meeting to Order**

Chair Steele opened the meeting at 7:39 p.m. with a quorum present.

**2. Municipal Affordable Housing Trust Agreement**

a. Life Management Program

Town Manager Richard Reed explained that the Community Preservation Committee (CPC) needed to approve the Grant Agreement between the Town of Bedford and the Bedford Housing Authority (BHA) for the BHA Life Management Program. CPC funds were appropriated for this project. The program is managed by the BHA and has been functioning for a year. Mr. Schmalz reported that the program has done better than expected. When the BHA submitted the invoice to the Town, Mr. Reed realized a grant agreement was never approved.

**Mr. Corey moved to approve the Grant Agreement between the Town of Bedford and the Bedford Housing Authority for the Life Management Program. Ms. Cordes seconded the motion.**

**The motion passed 6-0-0.**

**3. Status of Community Preservation Budget**

The State will release the FY16 funding distribution after November 15, 2015. The Community Preservation Coalition will send a link once that information is released.

**4. Community Preservation Committee Six Year Plan**

Ms. Cordes asked for an update on the fields and whether the \$600,000 that was appropriated at Annual Town Meeting was spent. Ms. Steele read an email received from Roy Sorenson in August, 2015 that explained that the wetland mitigation and land clearing would begin in the spring. More funds are needed before the contract can be issued.

Ms. Fleischman mentioned that the Fawn Lake Committee will be submitting a request for \$100,000 to fund a design. Some committee members would like to come to the next meeting.

Ms. Steele reported that the request for funds for Springs Brook Park can be pushed back to FY2018 or FY2019 as that project is not ready.

The committee asked that staff follow up with Brenda Peacock from the Bedford Housing Authority to determine when they will need funds for the second phase of the Kitchen and Bath Replacement project.

There was a submission for the bog bridge on Lantern Lane. Ms. Fleischman reported that she attended the MassDOT conference and stated that there is a program that matches funding can be for bog bridges and boardwalks projects. She recommended informing the submitter about this program.

The committee then reviewed the Capital Expenditure six year plan for eligible Community Preservation Projects. They eliminated two roofing projects that would not be eligible and asked that the Facilities Director Taissir Alani and Public Works Director Roy Sorenson come to the next meeting to further explain their requests. Staff will ask them to submit the CPC Projection submission sheet for each project. The Directors will also be asked to update past submission sheets.

Mr. Reed suggested that he have a meeting with the Finance Director Victor Garofalo, Mr. Sorenson, Mr. Alani and Administrative Assistant Doyle to better align the CPC Six Year Plan with the Capital Expenditures Six Year Plan.

Chair Steele reported that she presented the CPC budget to the Finance Committee before Special Town Meeting. The Finance Committee recommended more bonding for larger projects as long as it does not go over the 10 percent guideline.

**5. Approve Minutes of September 14, 2015 and September 22, 2015**

**Ms. Fleischman moved to approve the minutes of September 14, 2015 as amended.  
Ms. Cordes seconded the motion.**

**The motion passed 6-0-0.**

**Ms. Cordes moved to approve the minutes of September 22, 2015 as amended. Mr. Hanegan seconded the motion.**

**The motion passed 6-0-0.**

**6. New Business**

Chair Steele welcomed new at-large member Maggie Debbie to the committee.

**7. Schedule Next Meeting**

The Committee will meet again on Wednesday, December 16, 2015.

**Mr. Hanegan made a motion to adjourn. Ms. Cordes seconded the motion.**

**The motion passed 6-0-0.**

The meeting adjourned at 8:50 p.m.